



**Minutes of an Ordinary Meeting of the Council
Thursday 30th May 2024 at 7.30pm held at**

Kents Hill Community Centre, Frithwood Avenue, Kents Hill, Milton Keynes, MK7 6HG

Present: Cllr Patel (Chair), Cllr Boungou-Pouaty, Cllr Chandra, Cllr Trendall

Clerk/Minutes: Samantha Haywood, Locum Clerk

Minute ref	Item	Vote / Action
FC 001/24	OPERATIONS	
	IT WAS RESOLVED that Council noted that due to Council being inquorate, communications have taken place with the Milton Keynes City Council, the Monitoring Office, the Head of Democratic Services & Deputy Monitoring Officer, and Bucks ALC, who advised that this meeting be called with the agenda items below in order for Council to proceed, and the agenda to be signed by the Acting Clerk using emergency power with ratification of the appointment at this meeting. Under section 91(1) of the Local Government Act 1972, Milton Keynes City Council arranged for the Secretary of State to appoint Ward Cllr Paul Trendall for this meeting in order to ensure a quorum and for co-option to take place.	Proposed:VC Seconded:AP Agreed unanimously
FC 002/24	ELECTION OF CHAIR	
	Cllr Patel was nominated as Chair. Cllr Boungou-Pouaty expressed his interest in becoming Chair. No other nominations were received. A discussion took place. IT WAS RESOLVED that Cllr Patel be Chair. Cllr Patel accepted the position and signed a Declarations of Acceptance of Office. Due to the exceptional circumstances with Council not having been quorate to operate, no Annual Meeting could be called in May, so the Chair has been elected at this meeting, as advised by Buckinghamshire ALC.	Proposed:PT Seconded:TBP Agreed unanimously Clerk
FC 003/24	LOCUM CLERK	
	IT WAS RESOLVED that Council ratify the decision to contract Samantha Haywood, LGRC, as Locum Clerk, at a minimum cost of £350 per day plus on-costs and expenses for two days per week, with a degree of flexibility on hours.	Proposed:VC Seconded:PT Agreed unanimously
FC 004/24	APOLOGIES FOR ABSENCE	
	None received.	
FC 005/24	DECLARATIONS OF INTEREST	
	None received.	
FC 006/24	APPROVAL OF MINUTES	
	IT WAS RESOLVED that this agenda item be moved to the end of the agenda. The Chair advised that he would be putting an amendment to the motion to add that the minutes of this meeting are approved at this meeting as in order to change the bank signatories as a matter of urgency, the bank	Proposed:VC Seconded:AP Agreed unanimously

A.P

	required approved minutes.							
FC 007/24	OPEN MEETING							
	No members of the public were present.							
FC 008/24	CO-OPTION OF MEMBERS							
	<p>In November 2023 Council had the following vacancies which have been advertised and approval for co-option given by the City Council:</p> <table border="0"> <tr> <td>Monkston & Kingston Ward</td> <td>2 (now 0 – see below)</td> </tr> <tr> <td>Monkston & Park Ward</td> <td>1</td> </tr> <tr> <td>Kents Hill & Brinklow Ward</td> <td>1</td> </tr> </table> <p>The vacancies have been advertised since November 2023. Cllr Boungou-Pouaty and Cllr Patel have since been co-opted so there are currently no approved vacancies in the Monkston & Kingston Ward. There is uncertainty as to whether there was another advertised vacancy before November 2023 to which the Clerk is seeking clarification.</p> <p>The Assistant Monitoring Officer has advised that Council should consider co-opting only one councillor at this point so Council have sufficient Members to be quorate and operate. The vacancies should continue to be advertised to try and gain more applications and then more co-options take place at the next meeting(s).</p> <p>Three applications have been received and circulated to Council. Two of the applicants appear not to be eligible. The Clerk is trying to get a copy of the Electoral Register to confirm applicants are eligible.</p> <p>IT WAS RESOLVED that, subject to confirmation that the applicant is an elector of the parish, that Laurent Viegnal be co-opted as a Member.</p> <p>Register of Members' Interest, Declaration of Acceptance of Office, and Undertaking of Compliance with the Code of Conduct for Members will be forwarded to Cllr Viegnal.</p>	Monkston & Kingston Ward	2 (now 0 – see below)	Monkston & Park Ward	1	Kents Hill & Brinklow Ward	1	<p>Clerk</p> <p>Clerk</p> <p>Proposed:TBP Seconded:PT Agreed unanimously Clerk</p> <p>Clerk</p>
Monkston & Kingston Ward	2 (now 0 – see below)							
Monkston & Park Ward	1							
Kents Hill & Brinklow Ward	1							
FC 008/24	BANK SIGNATORIES							
	IT WAS RESOLVED that Council approve removing all resigned Members as bank signatories. The bank signatories to be the Clerk, the Chair, and Cllr Boungou-Pouaty.	Proposed:TBP Seconded:AP Agreed unanimously Clerk						
FC 009/24	DELEGATED POWER							
	<p>IT WAS RESOLVED that due to the upheaval within Council at present, and to get the Council back on track, that the LGRC Locum Clerk have full delegated power whilst in post. Clarification of the power:</p> <p>The Locum Clerk may do anything pursuant to the delegated power or duty which it would be lawful for the Council to do, including anything reasonably implied or incidental to that power or duty. This includes the power to:</p> <ul style="list-style-type: none"> deal with any urgent matters that cannot wait until the next Council meeting. Member opinion to be sought via email where possible before a decision is made. respond to any urgent planning matters that cannot wait until the next meeting. Member opinion to be sought via email before any responses are submitted. 	Proposed:PT Seconded:AP Agreed unanimously						

	<ul style="list-style-type: none"> Process any urgent payments that cannot wait until the next meeting. All payments to be reported to the next meeting. 	
FC 011/24	DATE OF NEXT MEETING	
	IT WAS RESOLVED that the date of the next meeting be 13 th June 2024 subject to Cllr Veignal's availability to ensure a quorum. If not, the date to be decided by email. The meeting to commence at 7pm.	Proposed:AP Seconded:TBP Agreed unanimously Clerk
FC 010/24	APPROVAL OF MINUTES	
	<p>The Chair proposed that as in order to change the bank signatories as a matter of urgency, and the bank requiring approved minutes, an amendment be put to this motion to add approval of the minutes of this meeting. IT WAS RESOLVED that the amendment be accepted.</p> <p>IT WAS RESOLVED that Council approve the minutes of the Ordinary meeting held on 8th April 2024 as a true and accurate record and be signed by the Chair.</p> <p>IT WAS RESOLVED that Council do not approve the minutes of the Extraordinary meeting held on 8th May 2024 as several councillors submitted their resignations, which take immediate effect, therefore the meeting should have been suspended at the point it become inquorate.</p> <p>The Clerk read out the proposed minutes of this meeting. IT WAS RESOLVED that as in order to change the bank signatories as a matter of urgency, and the bank requiring approved minutes. The minutes were printed, approved, and signed by the Chair as a true and accurate record of the meeting.</p>	<p>Proposed:AP Seconded:VP Agreed unanimously</p> <p>Proposed:VP Seconded:AP Agreed unanimously</p> <p>Proposed:TBP Seconded:AP Agreed unanimously</p> <p>Proposed:TBP Seconded:VPP Agreed unanimously</p> <p>Clerk</p>

The meeting closed at 8.55 pm.

Signed: *A. P. [Signature]* Date: 30/05/2024
Chair