

**Kents Hill and Monkston
Safer Neighbourhoods - Neighbourhood Action Group
Monday 20th July 2009, 7.00pm at the Monkston Community Centre, Monkston**

MINUTES

Sam Gregson (TVP)
Claire Hutley (MKC)
Julie McPheat (TVP)
Angela Meakins (TVP)

Robert Barnes (Parish Council)
Amanda Wilmot (Clerk)
Peter Laws (Parish Council)
Gwen Corbett (Parish Council)

Stuart Warden (Resident)

Apologies:

Graham Clark (Chair/Parish Council)
Sam Crooks (Ward Cllr)
Faye Prevost (Resident)

	Action responsibility
<p>1. Members present and apologies Apologies were accepted.</p>	
<p>2. Group membership Amanda reported that Maria Booker (MKC) asked to attend the meeting. Claire offered to contact her to invite her to future meetings. Action: Claire to follow up with Maria Booker regarding NAG membership.</p> <p>Julie reported that Enas seems to be away, but she will continue to invite her to the meetings. Action: Julie to continue to invite Enas to the meetings.</p>	<p>Claire Hutley</p> <p>Julie McPheat</p>
<p>3. Priority issues – parking Easby Grove parking trial. The result of the trial was that the residents would like to keep the Gridforce covering in Easby Grove. Claire reported that this will be left in place and a survey will be conducted in approx. 2 years' time to review satisfaction. Claire reported that Trevor Dove is interested in the findings.</p> <p>Results of parking EVAs. The group discussed the findings in the EVAs. It was agreed that the findings in Kents Hill were far less dramatic than in Monkston and Monkston Park.</p> <p>The Group discussed that there would be a BPHA road show in 22nd July, to which Hastoe will also attend. It was agreed to await outcomes of the road show before agreeing priority areas for the NAG's attention.</p> <p>Amanda to respond to residents on their queries re: parking. Action: Amanda to respond to residents following the NAG meeting.</p> <p>Monkston Park. There should be no parking on bends, junctions or on pavements where the vehicle causes an obstruction. Claire agreed to speak to Trevor Dove about potential solutions in Monkston Park. Action: Claire to speak to Trevor Dove.</p> <p>It was agreed that the prioritise key areas for attention it is necessary to score each area on a number of evaluation criteria, and to weight the importance of attention. This scoring model will then be applied to the whole area to assess the priority areas. Robert agreed to prepare the scoring and evaluation model. Action: Robert to prepare the scoring and evaluation model.</p> <p>Once the evaluation and scoring model is compiled and each of the locations assessed according to the model, the 'hotspots' will be plotted on to a map.</p> <p>Resident contacts re: parking. A number of resident communications were discussed and Amanda to respond accordingly. Action: Amanda to respond to residents accordingly.</p> <p>Monkston Park – Prestige Homes. It has been reported by a number of residents, and by the Parish Council, that HGVs servicing the Prestige Homes development are driving through the estate rather than using the H7 as direct access to the development. Developers' signs direct HGVs into the estate via this route. Claire offered to request that the sign is removed to deter HGVs from driving through the estate. Action: Claire to request that the developers' sign is removed.</p>	<p>Amanda Wilmot</p> <p>Claire Hutley</p> <p>Robert Barnes</p> <p>Amanda Wilmot</p> <p>Claire Hutley</p>

<p>Monkston Park primary school. It was reported that there is considerable inappropriate parking outside St Bernadettes Catholic Primary School. PCSOs do patrol the area but parents need educating on how to park in an acceptable way. The road is still unadopted. It was agreed that Amanda would contact the head teacher and advise that markings cannot be painted on the roads; Amanda to offer the notice from the NAG parking toolkit as a route to educate parents.</p> <p>Action: Amanda to contact St Bernadettes Catholic Primary School.</p> <p>Amanda was asked to contact HCA about the road needing adopting outside the school due to the need for parking enforcement.</p> <p>Action: Amanda to contact HCA regarding the adoption of the road.</p>	<p>Amanda Wilmot</p> <p>Amanda Wilmot</p>
<p>4. Priority issues - Anti-social behaviour</p> <p>A resident issue was discussed regarding children accessing a block of apartments. Julie updated the group as to the action taken and advice given. This was noted as a Quick Win. The group thanked Julie for her support with this.</p> <p>Abbeydore – complaints of anti-social behaviour. The group was updated that there has been a strong police presence in the area and that the issue has since been resolved.</p>	
<p>5. Priority issues – rubbish, glass and trolleys</p> <p>Claire reported that she has an additional (8th) bin for installation in the area. Sam offered to assess the area and let Amanda know where an additional bin would be well used. Amanda to then advise Claire on the 8th location.</p> <p>Action: Sam to assess where an 8th bin would be well used.</p> <p>Action: Amanda to then advise Claire of the final location for installation.</p> <p>As she does not have budget for installation, Claire reported that her team would be installing the bins. The Parish Council members agreed that the Parish Council would carry the cost of installation of the new litter bins.</p> <p>Action: Amanda to ensure this is presented to the Parish Council.</p>	<p>Sam Gregson</p> <p>Amanda Wilmot</p> <p>Amanda Wilmot</p>
<p>6. Community Social Event</p> <p>It was agreed that this item should be picked up in September. Amanda was asked to add this to the beginning of the meeting agenda for the September meeting. It was agreed that a sub-committee should be formed at the next meeting.</p> <p>Action: Amanda to add this item to the beginning of the September meeting agenda.</p> <p>It was agreed that the group would trial a mini-treasure hunt at the beginning of the next meeting to experience the type of treasure hunt Claire has in mind.</p> <p>Action: Claire to prepare mini-treasure hunt for next meeting.</p> <p>It was agreed that the Monkston Community Centre should be booked from 12.30pm to 6pm on Sunday 6th June 2010 for the community social event. The event would run potentially from 1pm to 4pm.</p> <p>Action: Amanda to book the Monkston Community Centre accordingly.</p>	<p>Amanda Wilmot</p> <p>Claire Hutley</p> <p>Amanda Wilmot</p>
<p>7. Communications and quick wins</p> <p>Anti-litter stickers. Amanda reported that she has had a confirmation that the stickers may go ahead on the proviso that</p> <ul style="list-style-type: none"> • The stickers must be no larger than 150 x 80mm in size (approx). • Only the NAG logo will be permitted to be added to the stickers • Stickers to be used in controlled areas to a maximum of one in ten lamp columns • Stickers must not be placed in a position where it impedes sight of the lamp column number <p>The group therefore asked Amanda to a) order the production of the stickers and b) complete a NAG grant application form for funding for the stickers.</p> <p>Action: Amanda to order the production of the stickers.</p> <p>Action: Amanda to complete a NAG grant application form for funding for the stickers.</p>	<p>Amanda Wilmot</p> <p>Amanda Wilmot</p>
<p>8. Minutes of the last meeting</p> <p>The minutes of the last meeting were reviewed and agreed as a true record of the meeting. Actions still outstanding, carried forward from last meeting are:</p> <p>Drinking Control Area. As the Parish is a Drinking Control Area there are signs around the Parish confirming this. Peter has two further signs for the Monkston Park area – he will pass these to Robert Barnes for installation.</p> <p>Action: Peter to pass the two Drinking Control Area signs to Robert for Monkston Park.</p>	<p>Peter Laws</p>

<p>Pigeons in the underpass near Tewkesbury Lane are causing a nuisance. Claire Hutley offered to raise this issue with Environmental Health, and to follow up reports of bird nuisance by Parish Council. No action or response received as yet from this department. Action: Claire to follow up issue with Environmental Health.</p> <p>Parking on verges and the proposed Verge and Pavement Parking Order. Claire has followed up with Paul Harrison regarding the progress of this, and is awaiting a response. Action: Claire to follow up.</p> <p>Trolleys. Amanda reported that she sent the letter to Tesco and to date has had no acknowledgement or response. Sam mentioned that she has a contact at head office for Tesco. Sam to pass on the contact details to Amanda. Amanda is then to write to Tesco head quarters. Action: Sam to provide details of Tesco head office contact to Amanda. Action: Amanda to write to Tesco head office, copying them on the letter to the local Tesco store.</p>	<p>Claire Hutley</p> <p>Claire Hutley</p> <p>Sam Gregson Amanda Wilmot</p>
<p>9. Any Other Business</p> <p>Sam reported that Tom Gott has a police surgery planned for 8th August at Monkston Community Centre, Kents Hill Budgens and Monkston Park Budgens. Sam to provide notices for the surgery to Amanda, who will arrange display on the notice boards in the area. Action: Sam to provide notices to Amanda for display on the Parish Council notice boards.</p> <p>It was agreed that an article ‘an introduction to community police’ can be included in the next iNFACT newsletter. Sam to forward article to Amanda and Peter for inclusion. It was agreed that this content would be added to the notice boards and the Parish Council website. Action: Sam to provide article on community police to Amanda and Peter for the iNFACT newsletter, website and notice boards. Action: Amanda and Peter to arrange inclusion as above.</p>	<p>Sam Gregson</p> <p>Sam Gregson Amanda Wilmot/Peter Laws</p>
<p>10. Next meetings</p> <p>The next meetings are as follows:</p>	

Date	Time	Venue
Monday 28 th September	7.00pm	Monkston Community Centre
Monday 19 th October	7.00pm	Church of Christ the King, Kents Hill
Monday 23 rd November	7.00pm	Monkston Community Centre
Monday 14 th December	7.00pm	Church of Christ the King, Kents Hill

The meeting closed at 9pm.